



**QDRO**  
**Consultants**  
your partner in QDRO and QMCSO services

**Personal Information Addendum**

This form is provided to ensure that your personal information is protected. This addendum should not be filed with the court. Instead, this addendum should be included with the draft or executed order you submit for review. **Please note that this information is required to qualify and process a qualified domestic relations order (QDRO).**

Plan Sponsor:

**PARTICIPANT**

Name

Address (Street, City, State, Zip)

Social Security Number

Date of Birth

Email Address

**ALTERNATE PAYEE**

Name

Address (Street, City, State, Zip)

Social Security Number

Date of Birth

Email Address

Relationship to Participant

**SUBMITTING PARTY**

Name

Phone

Date

Email Address

**DISCLAIMER:** This form should be submitted securely through our website. Go to <https://qdros.com/submit/> to upload.

Last Revised 8/10/22